

DEPARTMENT OF CHILDREN AND FAMILIES
Middletown Area Office (Region 3)

Clinical Nurse Coordinator (General)
Full time

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Posting Number: JG104551MD

Open To: The Public

Location: Willimantic Area Office – 322 Main Street, Willimantic, CT 06226

Hours: 37.50 Hours/Week, 1st Shift

Salary: \$63,310 - \$85,725 (Annually)

Closing Date: November 12, 2014

Examples of Duties: (This position will cover the Willimantic DCF Office with the expectation that the selected incumbent will travel to the Norwich and Middletown offices as required.) Writes clinical program objectives, policies, procedures and manuals; conducts client health assessments; develops, implements and reviews client health care plans; participates or chairs client centered interdisciplinary teams; interviews client; accompanies client on visits to treatment programs or placement settings; follows up on client care in community programs to assure client in least restrictive environment; assures continuity of care to prevent recidivism; maintains records of client progress or failure after placement; develops community health resources and provides on-going consultation and monitoring of services; acts as a resource person to staff and community; prepares reports and statistical summaries; may clinically supervise direct care staff in execution of clinical programs; may develop and conduct in-service educational programs for staff and families; may perform recordkeeping functions; performs related duties as required.

Minimum Qualifications Required Knowledge, Skill and Ability: Knowledge of child and adolescent treatment planning including impact of medical insurance program requirements for reimbursement; knowledge of structure of services for clients and their families in institutional and community oriented settings as related to parenthetical title; knowledge of aftercare facilities; considerable interpersonal skills; oral and written communication skills. Knowledge of nursing principles and clinical therapeutic models of patient and/or client care with emphasis on interdisciplinary team approaches as related to parenthetical title.

General Experience: Three (3) years of professional nursing experience. Child and Adolescent health experience strongly preferred.

Special Experience: One (1) year of the General Experience must have been at the level of Head Nurse working with the type of clients indicated by the parenthetical title.

The ideal candidate will have experience working as a member of a multidisciplinary team. The Region 3 Resource Group staff functions as a team, and there may be circumstances when this staff member would assist in other offices (Norwich or Middletown) within the Region.

Substitutions Allowed: A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirements: Incumbents in this class must possess and retain a license as a Registered Nurse in Connecticut.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Please submit the CT-HR-12 (State Employment Application), resume, letter of intent, and 3 letters of professional reference to the fax number listed below. State employees must submit 2 most recent performance appraisals in lieu of references.

Please include posting #JG45837WL on all application materials.

DEPARTMENT OF CHILDREN AND FAMILIES
Jodi Grasso - HUMAN RESOURCES
2081 SOUTH MAIN STREET
MIDDLETOWN, CT 06457
FAX: 860.707.1960

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.